



PRATT SENATE

Annual Report, 2017–18

Academic Initiatives Fund (AIF)

The Academic Senate continued funding for the [Academic Initiatives Fund \(AIF\)](#) for a second year. The AIF supports events that are open to the entire Pratt community, including exhibits, conferences, performances, publications, symposia, and workshops. This year, we received 20 applications, 13 of which were awarded up to \$750 each in support. Ten of the events have taken place so far, and the remaining events will happen before June 30. The following events were funded:

- 2017-09-21 Habitat: Vernacular architecture for a changing world. Implementation of the Agenda 2030 and Sustainable Development Goals
- 2017-11-03 Maya Krishna Rao Residency
- 2017-11-09 Ellie Irons artist talk
- 2017-11-28 Karen McGrane lecture
- 2018-02-23 Salomé: Woman of Valor
- 2018-03-29 The Annual Akilah Oliver Memorial Reading Series with Rosamund S. King
- 2018-04-05 Meditation with Yingrik Drupba Rinpoche
- 2018-04-12 Ramon Tejada: Decolonizing (graphic) Design
- 2018-04-24 Spaces of Repression and Resistance
- 2018-04-27 Accurate Photo
- 2018-04-30 Functional Yoga, An Anecdote to "Text Neck" and Prolonged Work [cancelled]
- 2018 Spring xChange Salon
- 2018 Summer Avenue Project/Reconnect Brooklyn

Information Officer Debbie Rabina has been collecting documentation from these events (photos and summaries), which are [archived on the Senate website](#).

Nominations & Elections

The Senate conducted nominations and elections for the following positions this year, following procedures in its Bylaws and Standing Rules:

- Distinguished Teacher Award Committee - Chair and Members, 2017–18
- Faculty Development Fund Committee - Chair and Members, 2017–18
- Chief Diversity Officer Search Committee Members, 2017–18
- Dean of School of Information Search Committee Members, 2018
- Director of Teaching and Learning Center Search Committee Members, 2017-18

- Honorary Degree Candidates, 2018
- Faculty Trustees and Board Non-Standing Committee Members
- Strategic Planning Sub-Committee Members, 2018–19
- Academic Policy Committee Members, 2018–19
- Institute Curriculum Committee Members, 2018–19
- Academic Integrity Standing Committee Members, 2018–19
- Senate Steering Committee Delegates, 2018–19
- Distinguished Teacher Award Committee Chair, 2018–19
- Faculty Development Fund Committee Chair, 2018–19

Budget

The proposed FY17/18 budget has streamlined the administration of the Senate's day-to-day operations as the fund allocations better represent our current operating expenses requiring less oversight. The largest variable in our budget are the AIF events, as each event has unique funding needs.

The Senate spent our entire OTPS (other than personnel services) budget of \$24,000 in FY16/17. Our current OTPS budget for FY 17/18 is \$25,400 and we have requested no increase for FY18/19 since these funds meet our current needs and we have no scheduled special projects. We are on track to spend our full FY17/18 budget by the end of fiscal year on June 30. The Senate's primary expenditures from our OTPS budget include: Senate and committee meeting support, Senate office move and furniture, fixtures, and equipment purchase and setup, DTA medal design and production, office supplies, website hosting fees, AIF honorariums and travel, and the Senate happy hour on April 16. Our largest project for FY17/18 was the space layout, fixture, furniture and equipment purchase and setup of the new Senate office in East Hall 005. The office now has the capacity to hold Senate Committee meetings (Steering, APC, ICC, DTA, AIF). We plan to add fixed projector capabilities, funds permitting.

Our FY18/19 budget has \$5,000 allocated for student workers and \$5,000 for work study assistance to hire people to help with Senate and committee administration, Pratt Legacy Talks and for AIF event assistance. We have expended a small portion of our Federal Work Study funds and have the option to transfer these funds to other departments to help support students workers. We are on track to spend most or all of our Student Work funds for FY17/18.

Since we have a variable number of full-time (non-stipend) and part-time (stipend) positions on our committees we utilized about \$72,000 of our \$85,000 allocated budget for Senate committee stipends and AIF stipends. We will have a few more AIF stipends from this budget before end of fiscal year. The Provost's Office recognizes the total amount of our maximum possible stipends is \$85,000 and we have requested to keep that budget in FY18/19.

The FY18/19 budget was voted on and passed by the Senate at its February 20 meeting and has been submitted for final approval to Laurel Voss and Provost Kirk Pillow.

The largest finance-related situation for FY17/18 was an error in the processing of Senate stipends in the Fall term. There was a significant administrative negligence in the processing of payment for the December 20 distribution date specified in the Senate Compensation Policy. Stipend requests were submitted and approved by the Provost in advance of the deadline, but forms were held up in HR and not sent to Payroll in time for payment. This caused significant frustration for faculty serving on committees for the senate expecting payment for their time prior to the winter holiday. There was also a lack of communication regarding the error which caught everyone by surprise. Robert Brackett will make greater effort to keep track of the stipend process beyond the Provost's office in FY18/19.

Senate Newsletter

The senate monthly newsletter with eight newsletters sent this academic year to 111 subscribers, up from 86 at the start of the year. The newsletter is to communicate directly with senators and other subscribers, and is also a venue for senators to update their constituents. View past newsletters and sign up to receive future ones at <http://prattsenate.org/newsletter>.

Senate Website

A new Senate website was launched in August 2017, providing Senators and constituents with information about the Senate, current activities, committee updates, and faculty resource links.

Membership

Outreach Officer Audrey Schultz continued to complete the Senate roster by filling 7 new alternate seats, 1 departmental senator seat, and 1 at-large senator seat for a total of 9 new members. Currently, 97% of voting seats are filled and 76% of alternate seats are filled. Our membership campaign will continue next year as we move forward with triennial elections.

Academic Policy Committee (APC)

The Academic Policy Committee (APC) met seven times this academic year. Minutes are available on the Senate website at <http://prattsenate.info/archive/minutes/committee-minutes>.

The following policies were reviewed this academic year:

1. Residency Requirements / Permission To Take Credits Outside Pratt After Matriculation – Revised 9/5/17 (approved by Senate)
2. Pratt Faculty Handbook (currently in review)
3. Advanced Placement / International Baccalaureate Credit Policy (pending revision by Provost)
4. Internal Transfer - Change of Major and School (pending revision by Provost)

In addition to the above policies, the APC also drafted Standing Rules, which were approved jointly by the Senate and Provost and are now in effect.

Outreach Officer Audrey Schultz collaborated with Allison Druin, Associate Provost for Research & Strategic Partnerships in organizing an Intellectual Property Town Hall on February 13, 2018. The Town Hall was in attendance by 21 participants including Allison and Audrey, and 19 attendees from 4 schools, 3 centers, Senate, Faculty Union, Library and Communications and Marketing department. On April 17, 2018, both Allison Druin and Audrey Schultz presented an IP follow-up to the APC to discuss moving forward and keeping the Senate and APC in the loop of the development and disclosure of Pratt's Intellectual Property Policy.

All policies that come before the committee are posted to the Senate's Discuss website (<http://prattsenate.org/discuss>) where Senate constituents can post comments for committee consideration. The comment period is a minimum of two weeks. Alternatively, Senate constituents may attend a designated APC meeting to provide feedback on a policy in person.

APC Members, 2017–18

Pierre Alexander De Looz, PT Faculty, School of Liberal Arts & Sciences
Kathryn Filla, PT Faculty, Industrial Design, School of Design
Jessica Hochman, FT Faculty, School of Information
Evan Neely, Chairs Category, History of Art & Design, School of Liberal Arts & Sciences
Jorge Oliver, Chairs Category, Film & Video, School of Art
Stewart Parker, FT Faculty, Associate Degree Programs, School of Art
Sean Sullivan, PT Faculty, Foundation Art & Design
Meredith TenHoor, FT Faculty, Undergraduate Architecture, School of Architecture
Provost Kirk Pillow (non-voting, appointed by the office of the Provost)

APC Members, 2018–19

Tania Sofia Branquinho, Assistant Chair & Adjunct Assistant Prof, Interior Design, School of Design
Paul Dambowic, PT Faculty, Social Science & Cultural Studies, School of Liberal Arts & Sciences
Pierre Alexandre De Looz, PT Faculty, Humanities & Media Studies, School of Liberal Arts & Sciences
Kathryn Filla, PT Faculty, Industrial Design, School of Design
Jorge Oliver, Chairs Category, Film and Video, School of Art
Gaia Scagnetti Hwang, FT Faculty, Graduate Communications/Package Design, School of Design
Sean Sullivan, PT Faculty, Foundation Art & Design
Daniel Wright, FT Faculty, Math & Science, School of Liberal Arts & Sciences
Provost Kirk Pillow (non-voting, appointed by the office of the Provost)

Sean Sullivan was re-elected as APC Chair at the April 17, 2018 meeting of the APC-Elect and confirmed by the Senate on April 24, 2018.

Institute Curriculum Committee (ICC)

The ICC has made tremendous strides in efficiency and clarity this year. We considered many courses while maintaining high standards for these programs. The committee has been rigorous, thorough, and caring. We have also incorporated the values of transparency, equanimity and diversity in our processes and determinations, consistent with larger institute goals. We have also worked to create a convivial and supportive environment for our members. Stakeholders for all programs subject to review were invited to attend the ICC meetings. Most accepted these invitations and their input was invaluable to the committee.

Below is a review of most of the ICC actions based on the approved minutes of the committee. The ICC has one more official meeting before the end of the academic year.

- With the invaluable help of former ICC member Greg Singer, we were able to undertake the ICC Standing Rules, beginning in September and jointly approved by the Senate and Provost in April.
- The Minor guidelines were also added to the Pratt website.
- The syllabus template was developed with the excellent help of Camille Martin.
- The Gender and Sexuality minor moved forward enthusiastically. The committee also invited the faculty who proposed the minor to report on its effectiveness after it has been offered for approximately one year, and to discuss at that point whether structural revisions of any sort might be desirable. This will be recorded as a request from the committee to be followed-up on in the Spring 2019.
- The Music and Sound minor was asked to be revised for further consideration.
- Committee recommended approval the MS in Package Design program with the following suggestion: to re-visit the Student Outcomes Assessment Plan (SOAP) be re-visited with an eye toward elevating diversity within the Institute that is presented in numbers 2 and 5 of the SOAP.
- Committee recommended approval of the revisions to the Museum and Gallery Practices minor.
- Committee recommended approval of the Book Minor.
- The Documentary Minor was asked to resubmit with revisions.
- The ICC was informed of the deactivation of the following programs in the School of Information: Library Specialist Program, JD/LLM dual degree, Library and Information Studies Advanced Certificate
- The Committee recommended approval of the MFA in Photography.
- The Committee recommended approval of the BA in History of Art and Design with the strong suggestion that the department continue to ensure to integrate and expand the diverse offerings as normative throughout all menus and offerings within each menu.
- The Committee recommended approval of the MS in Museums and Digital Culture.
- The Committee recommended approval of the Advanced Certificate in Spatial Analysis and Design.

- Committee voted to recommend approval of the MPS in Art Therapy and Creativity Development.
- Committee voted to recommend approval of the MS in Dance/Movement Therapy.

The committee voted to recommend approval of the courses below, some with stipulations:

- ADT 630 Clinical Diagnosis, Assessment + Treatment
- ADT 640 Development of the Personality I with the following stipulations: goals and outcomes need to be differentiated – they are currently identical; the 40% of the grade that will be determined by “participation” needs to be more explicitly scaffolded; the committee notes that attendance—as stated in Pratt’s general Attendance Policy—can’t factor into student’s participation grade.
- ADT 641 Introduction to Creative Arts Therapy I
- ADT 642 Introduction to Creative Arts Therapy II
- ADT 645 Group Creative Arts Therapy I
- ADT 646 Group Creative Arts Therapy II
- ADT 649 Advanced Seminar in Art Therapy I
- ADT 650 Advanced Seminar in Art Therapy II
- ADT 655 Development of Personality II
- ADT 660 Cultural Competency + Social Justice Issues within Creative Arts Therapy Practice
- ADT 661 Beginning Professional Practice and Clinical Supervision with the stipulation that includes choosing the appropriate course description (which should reflect the same on the form and syllabus).
- ADT 662 Professional Practice and Clinical Supervision with the stipulation that includes choosing the appropriate course description (which should reflect the same on the form and syllabus).
- ADT 663 Professional Ethics and Clinical Supervision.
- ADT 664 Professional Identity and Clinical Supervision.
- ADT 688 Family Art Therapy with the stipulation that includes choosing the appropriate course description (which should reflect the same on the form and syllabus).
- DES 630 Packaging Design I.
- DES 633 Prototyping and Production.
- DES 634 Sustainability and Design.
- DES 645 Cross Platform Design.
- DES 655 Packaging and the Retail Space.
- DES 650 Capstone Research
- DES 695 Capstone Project.
- DT 649 Advanced Seminar in Dance/Movement Therapy I with the stipulation of revising the syllabus to indicate a total of 15 weeks.
- DT 650 Advanced Seminar in Dance/Movement Therapy II with the stipulation of revising the syllabus to indicate a total of 15 weeks.

- DT 661 Beginning Professional Practice and Clinical Supervision I with the stipulation that includes choosing the appropriate course description (which should reflect the same on the form and syllabus).
- DT 662 Professional Practice and Clinical Supervision with the stipulation that includes choosing the appropriate course description (which should reflect the same on the form and syllabus).
- DT 663 Professional Ethics DT 662 Professional Practice and Clinical Supervision with the stipulation that includes choosing the appropriate course description (which should reflect the same on the form and syllabus).
- DT 664 Professional Identity and Clinical Supervision.
- DT 671 Dance/Movement Therapy Theory and Practice I.
- DT 672 Dance/Movement Therapy Theory and Practice II.
- DT 673 Studies in Movement Behavior I.
- DT 674 Studies in Movement Behavior II.
- INFO 601 Foundations of Information.
- INFO 609 Introduction to Spatial Thinking and GIS.
- INFO 612 Advanced GIS.
- INFO 652 Reference and Instruction.
- INFO 653 Knowledge Organization.
- INFO 654 Information Technologies.
- INFO 683 Museum Digital Strategy: Planning and Management.
- INFO 684 Museum Information Management: Collection Cataloging & Digital Technology.
- INFO 685 Digital Analytics: Web, Mobile and Social Media.
- TECH 634 Materials in Art Therapy.

In addition, the ICC undertook the following initiatives:

- The ICC chair created a simple survey to determine how the ICC could improve and better serve members of the committee. The response rate was 33% and there was good feedback and fruitful discussions regarding the suggestions submitted through the survey.
- We initiated a regular ICC chair check-in time at the end of each ICC meeting for the chair to update the committee on Steering and Senate issues for full transparency. The ICC Chair also emphasized the need for transparency and suggested that ICC representatives meet with their respective SCCs to discuss strengthening ties between the ICC, SCCs and the Senate overall.
- We established the first biannual parties for the hard-working ICC members: a holiday party and an end-of-the-semester party. The second suggestion was made by the members themselves.

As indicated, the ICC has worked incredibly hard this year while remaining convivial, thorough and thoughtful. The committee is very sharp and is dedicated to carefully considering each proposal, suggestion and revision. It's been a great honor to participate in the committee this

year. Some of the current members are resigning this year and we are acquiring wonderful new members who will bring new perspectives to the committee. We look forward to another fruitful academic year.

The committee is also grateful to the Academic Senate, the Senate President Chris Sula as well as Vice-Provost, Donna Heiland, Associate Provost Peg Fox, Registrar Lisle Henderson and Assistant to the Senate Karishma, for their dedicated support this academic year.

ICC Members, 2017–18

Tracie Morris, Chair (Full-Time Faculty, Humanities & Media Studies, SLAS)
Erika Hinrichs (Chairs Category, Undergraduate Architecture, School of Architecture)
Martin Mazorra (Part-Time Faculty, Fine Arts, School of Art)
T. Camille Martin (Staff Who Teach, School of Design)
Julie Miller (Chairs Category, Creative Arts Therapy, School of Art)
Joyce Polistena (Part-Time Faculty, History of Art & Design, School of Liberal Arts & Sciences)
Matías Piñeiro (Full-Time Faculty, Film/Video, School of Art)
Holly Wilson (Full-Time Faculty, Library)
Donna Heiland, Vice-Provost for Academic Affairs (selected by and from Provost's Council)
Peg Fox, Assistant to the Provost for Special Projects (non-voting)
Lisle Henderson, Registrar (non-voting)

Last spring, Greg Singer was elected as ICC Chair for 2017–18. When he stepped down to take a position at another institute, Tracie Morris was appointed as interim chair by the Executive Committee, elected as ICC chair, and subsequently confirmed by the Senate.

ICC Members, 2018–19

Tracie Morris, Chair (Professor, Humanities & Media Studies, School of Liberal Arts & Sciences)
Stephanie Bayard (Adjunct Assistant Professor, Graduate Architecture & Urban Design)
Rosie De Pasquale (Professor, School of Continuing & Professional Studies)
Heather Lewis (Chairperson, Art & Design Education, School of Art)
Ann Messner (Professor, Fine Arts, School of Art)
Matías Piñeiro (Assistant Professor, Film/Video, School of Art)
Joyce Polistena (Adjunct Professor, History of Art & Design, School of Liberal Arts & Sciences)
Debbie Rabina (Professor, School of Information)
Jessica Wexler (Chairperson, Undergraduate Communications Design, School of Design)
Holly Wilson (Associate Professor, Library)
Carl Zimring (Professor, Social Science & Cultural Studies, School of Liberal Arts & Sciences)
Dragana Zoric (Adjunct Associate Professor, Undergraduate Architecture)
Donna Heiland, Vice-Provost for Academic Affairs (selected by and from Provost's Council)
Peg Fox, Assistant to the Provost for Special Projects (non-voting)
Lisle Henderson, Registrar (non-voting)

Tracie Morris was re-elected as ICC Chair at the April 10, 2018 meeting of the ICC-Elect and confirmed by the Senate on April 24, 2018.

Distinguished Teacher Award (DTA) Committee

The Distinguished Teacher Award (DTA) Committee reviews nominations made by the student body to select and further evaluate a number of finalists. The DTA Committee recommends a final nominee to the Senate, which confers the award jointly with the administration and Board of Trustees.

The DTA Committee coordinated an online nomination voting period for students from January 21 – February 14, 2018, and around 7% of the student body participated. The committee met three times to review nominations and select the Distinguished Teacher nominee for 2018–19. The nominee was approved by the Senate at the March 27 meeting and the name sent to the Office of the Provost; the Distinguished Teacher Award winner will be announced at commencement.

The committee also ran a competition to design the medal awarded annually to the Distinguished Teacher. Architecture student Mansoo Han won the design competition for this year's medal and the medal fabrication is being coordinated by Industrial Design Professor Jonathan Thayer. Jewelry Professor Patricia Madeja contributed her expertise on the ribbon and clasp. One medal will be created for the Distinguished Teacher and the digital files will be kept by the Senate.

DTA Committee Members, 2017–18

Maggie Portis, Chair (Full-Time Faculty, Library)
Jane Archer (Part-Time Faculty, Associate Degree Programs, School of Art)
Nick Gamso (Part-Time Faculty, Social Science & Cultural Studies, School of Liberal Arts & Sciences)
Ostap Rudakevych (Part-Time Faculty, Undergraduate Architecture, School of Architecture)
Dean Sidaway (Full-Time Faculty, Fashion Design, School of Design)
Elena Villaespesa (Full-Time Faculty, School of Information)
Taylor Terranova (Undergraduate Student, Fashion Design, School of Design)
Katharine Hicks (Graduate Student, School of Information)

At the April 24 Senate meeting, Maggie Portis was re-elected as DTA Committee Chair for academic year 2018–19. Nomination and election of committee members will take place in September.

Faculty Development Fund (FDF) Committee

There were 71 applications this year, which included 5 joint proposals and 66 individual proposals. Recommendations for awards were made for to 22 proposals. The total amount requested was \$323,333.16. Our total, including \$20,000 for joint proposals came to \$99,971.89.

Application breakdown:

- 11 School of Art
- 5 Architecture
- 3 SLAS
- 1 Library
- 1 School of Information
- 1 Associate Degree Programs

Recommended proposals include conferences, research and papers, book publishing, construction of architectural projects, papermaking, and exhibition preparation. The FDF Committee is mindful of the variety of projects submitted and works to address all possibilities.

Some applicants were marked as ineligible to apply because of the change made last year to a 3-year waiting period. The recommendations to the Provost consist of digitizing all applications rather than a PDF, creating an archive for future applicants to view, creating an inventory and itemized budget form, and overhauling the design of the form for clarity, as well as honoring awardees at an event.

In coordination with Peg Fox in the Office of the Provost and Josie Caporuscio in the Office of the President, winners of 2016–17 FDF awards were invited to the Board of Trustees meeting on May 10, 2018 to present on the results of their funding. The group included:

Winner	Department	Project Title
Eva Diaz	History of Art & Design	After Spaceship Earth
Michele Gorman & Basem Aly	UG Architecture	Data Driven World Building
Monica Maceli	Information	Librarians' Perceptions and Use of Privacy-Protection Technology Tools
Tori Purcell	Photography	Dialogue with the Past
Jean Shin	Fine Arts	MetaCloud, Art Installation for Upcoming Exhibition Institutional Memory

FDF Committee Members, 2017–18

- Sarah van Ouwkerk (Chair), FT Faculty, Photography, School of Art
- Anthony Buccellato, PT Faculty, Undergraduate Architecture, School of Architecture
- Greg Drasler, PT Faculty, Fine Arts, School of Art
- Ellie Ransom, PT Faculty, School of Information

Scott Santoro, PT Faculty, Communications Design, School of Design
Mark Rosin, FT Faculty, Math and Science, SLAS
Holly Wilson, FT Faculty, Library

At the April 24 Senate meeting, Sarah van Ouwkerk was re-elected as FDF Committee Chair for academic year 2018–19. Nomination and election of committee members will take place in September.